

## COUNCIL ON LIBRARIES AND INFORMATION TECHNOLOGY

<http://www.lib.ohio-state.edu/council/>

Annual Report 2003/2004

Nikki L. Conklin, Chair

The Council on Libraries and Information Technology (COLIT) held six regular meetings as well as conducted business via e-mail since October, 2003. The Council has functioned as a sounding board and advisory committee for the University Libraries and the Offices of the Chief Information Offices (CIO) regarding policies and major projects. Meetings are also a venue for discussing pertinent issues impacting faculty, staff and students. Meeting minutes and other committee records are maintained at the website listed above.

The University Libraries and the Offices of the CIO continue to be involved in major projects:

- **Renovation of the Thompson Library:** The Council regularly discussed progress with plans for the renovation and impact of transition plans on faculty, staff and students.
- **Release of PlanIT**  
The Council was briefed regularly on the plan as it was developed, provided feedback and will be engaged in its implementation.
- **Digital Union**  
This location on the 3<sup>rd</sup> floor of the Science and Engineering created a space where faculty, staff and students can explore and use new technologies. The Council toured the Union.
- **Employee Home and Travel Internet Access policies**  
The Council reviewed proposed policy and passed a resolution to support it. The policy outlines what internet connection expenses will be provided by OSU as an employer and what expenses are to be covered by the employee.
- **Knowledge Bank Policies**  
The Council provided feedback concerning how to get faculty engaged in using the Knowledge Bank for peer review and dissemination of scholarship.
- **Campus Microsoft Agreement**  
The Council kept abreast of negotiations with Microsoft concerning site licenses for software bundles. OSU in collaboration with several other institutions was able to obtain a 7 year phase in to and increased plan cost.
- **Budget Requests:** The Council reviewed the overall budgetary request for the CIO's Office and University Libraries prior to their submission.
- **OSU Web Accessibility:** The Council recommended that the University Web Accessibility policy address issues of providing guidance and support to units in complying with the policy, particularly if there is available software to determine if websites were in compliance with minimum standards.

- **OSU Academic Support Unit Program Review:** The Office of the CIO will be reviewed this academic year. The Council is exploring how to be involved in the process. The OAA process under the auspices of the Senate Fiscal Committee does not indicate a role for this Council, though the Central Services Committee is included.
- **Policies on Deployment and Use of Wireless Data Networks**  
The Council reviewed and approved a policy for the Office of the CIO. The policy is intended as a high-level baseline policy to allow management of the already crowded spectrum, establish processes for resolving spectrum conflicts, provide the authority for technical guidelines and standards, and facilitate productive growth of wireless data networks at OSU.
- **USAC Membership on Council:** The Rules Committee of Faculty Senate rejected the Council's proposal of adding a support staff member. The issue will likely be reopened in the coming year. USAC representatives will be invited to attend Council meetings to stay abreast of Library and Information Technology issues.

Issues the committee plans to explore this year include:

- how to stimulate faculty participation at council meetings and to seek input more broadly from faculty, staff and students
- monitor outcome of CIC meeting on scholarly communications and knowledge banks—exploring peer review and publishing
- hold a meeting at the Digital Union
- Discuss the recommendation from the Volunteer Learning Group about learning spaces in the library renovation design
- Review report from Susan Metros and committee about wireless access and pedagogy
- Contribute to the program Review Process for the Office of the CIO
- Explore the breadth of opportunities to use the new Course Management Software system, including e-portfolio possibilities
- Continue to seek the opportunity to have staff representation on the Council

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